



## Alcohol Policy

- Alcoholic beverages may be served at the Shorewood Community & Event Center (SCEC) with consent from the SCEC.
- Alcoholic beverages may be served, but the activity must include the serving of food. The organization, group, or persons hosting the activity or event must provide all beverages.
  - A certificate of liability in the amount of \$300,000 or greater naming the City of Shorewood and the Shorewood Community & Event Center as additional insured is required for this one-time event.
  - A security officer (hired at the renter's expense, payable day of event) on duty during the event will also be required if alcohol is served in excess of 3 hours.
- Alcoholic beverages may only be served until 10:30pm on weeknights and until 11:00pm on Friday and Saturday.
- All parties serving and consuming alcoholic beverages in the center must conform to all City and State liquor laws.
- It is recommended that alcoholic beverages be consumed in designated areas only. Occupant will assume all responsibility for clean-up of glasses and bottles outside the building. Failure to do so will result in the withholding of damage deposit funds equal to that of additional custodial fees associated with the event.
- **Alcohol Policy Violation:** If alcohol is served without prior authorization, or if alcohol service exceeds the agreed-upon three-hour limit, the renter will forfeit their security deposit and be required to vacate the premises immediately. Law enforcement may be contacted to enforce removal if necessary.

**PLEASE NOTE:** If you are serving alcoholic beverages at your event, be aware that as host of the event you may be responsible for any accident that may occur if it is due to alcohol use on the part of the person causing the accident.